



MINUTES OF THE PARKER FIRE DEPARTMENT DISTRICT FIRE BOARD

07/19/23-Open Meeting Minutes to be approved at the open public meeting on Wednesday August 9, 2023. An Open Meeting of the Parker Fire Board convened on July 19, 2023, at the Parker Fire District, located at 1101 W. Arizona Ave, Parker, AZ., 85344 that convened at 5:41 pm. The following matters were discussed at the Open Meeting.

Agenda Open Meeting

1. Call to Order/Roll Call: 5:41 pm.
Roll Call:
Members Present: *Amanda Weatherford, Samantha Anderson & Ron Simms. Josh Philipps and Ashley Bonds were absent.*
Staff Present: *Chief McMahan, Barbara Cole & Angie DeLeon.*
Public Present: *No public Present*
2. (Discussion and Possible Action): Auditing Firm Saunders & Saunders to call in, to go over the FYE 2022, audit. *James Saunders reported that they found the financials to be accurate as presented and they found that the underlying supporting data to support the financial statements in good shape and that they found no issues with the financial reporting. James Saunders reported that during their audit they did not identify any deficiencies in internal controls that they would consider to be a weakness. James Saunders reported that they found that we did follow what we said were our policies and procedures and found no exceptions to that. James Saunders reported that they did not find any violations or noncompliance with rules regulations or other financial reporting rules. James Saunders reported that in their opinion we complied with the state legislature's requirements for staying within the budget, staying within the funds that we have and not overspending, and it was a clean financial audit.*
3. **(Call the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Parker Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(H), the Fire District Board is not permitted to discuss or take an action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***
No public present

4. Consent Agenda: Discussion and Possible Action to Approve Consent Agenda Bill- 23-38 to approve the following:
 - a: Minutes submitted for Open Meeting held on 06/14/2023.
 - b: Acceptance of monthly expense reports for 06/1/2023 – 06/30/2023.

Motion was made by S. Anderson to approve Consent Agenda Bill 23-38, along with a second from Amanda Weatherford.

Ayes: Simms, Anderson, and Weatherford.

Nayes:

Absent: Philipps and Bonds

Abstain:

Board Member Samantha Anderson: Motion passed by a majority vote on agenda item #4.

5. (Discussion & Possible Action) Board discussion and approval of Agenda Bill 23-39 to approve Resolution 2024-2, regarding the surplus of the 2003 Ford Expedition (VIN#1FMPU15L33LC55901) and authorize the Fire Chief to dispose of.
Chief McMahan reported that the expedition is worn out and that it would cost more money to fix it than it is worth.

A motion was made by Ron Simms to approve Consent Agenda Bill 23-39 and authorize Chief McMahan to dispose of it through auction, along with a second from Amanda Weatherford.

Ayes: Simms, Anderson, and Weatherford.

Nayes:

Absent: Philipps, Bonds

Abstain:

Board Member Samantha Anderson: Motion passed by a majority vote on agenda item #5.

6. (Discussion & Possible Action): Discussion & Possible approval of Agenda Bill 23-40 regarding revising the Fire Recovery Billing Rates (Schedule A) Resolution 2024-1(A) effective July 1, 2023, was pre-approved at prior meeting.
Chief McMahan stated that this would make it easier to collect the money. Barbara Cole reported that the levels of billing were broken down to add on services.
Motion was made by R. Simms to approve Consent Agenda Bill 23-40, along with a second from Amanda Weatherford.
Ayes: Simms, Anderson, and Weatherford.
Nayes:
Absent: Philipps, Bonds
Abstain:
Board Member Samantha Anderson: Motion passed by a majority vote on agenda item #6.

7. (Discussion): Discussion regarding purchasing a Generator.
Chef McMahan reported that they have an opportunity to purchase a generator for \$8,000 that could power the entire block if needed. Chief McMahan reported that the generator is owned by the Chairman's company and that he wanted to bring it to the board to see how they felt about it. Chief McMahan stated that it had recently been re-serviced and with the board's permission he would pursue it and bring it back to the board. The board members agreed to have Chief McMahan pursue it. No other actions necessary as a discussion item only.

8. Chairman's Report:
Board Member Samantha Anderson reported that she and Board Member Amanda Weatherford attended the AFDA conference and that they sat in 2 very emotional classes about PTSD.
 - a: Ask Board Members for **items to be considered for inclusion on the next agenda.**
 - b. Schedule the next Regular Session.

August 9, 2023

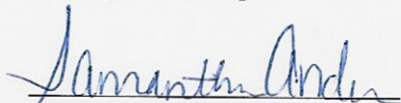
9. Fire Chief's Report:

Chief McMahan reported that on July 6th there was a fire at Burger King that was not reported by their staff, and that Jennifer Aspa from the Health Department reported it. Chief McMahan sent Lt. Dustin Fernandez where he found grease everywhere and the good duct system not working, therefore, Lt. Dustin Fernandez shut them down until corrections could be done. Chief McMahan reported that they were contacted by Burger King, and they confirmed that they had cleaned all the stuff that needs to be cleaned daily. Chief McMahan reported that they agreed to open it back up with the Health Department's approval. Chief McMahan reported that they will be inspecting them quarterly.

Chief McMahan reported that IMD the department's medical overseer will be putting on a rapid EMT class that will be done in 3 weeks in August. The participants must be a member of the fire district and the classes would be 10-hour days, 7 days a week and the classes would be held at the CRIT fire station. Chief McMahan has been working with Kathy Ocampo at AWC and reported that IMD just signed an agreement with the college to partnership with Arizona at work. Chief McMahan reported that they will pay for 6 months internship once they get their certification.. Chief McMahan explained about the ARPA funds of what it was and how it affected Parker Fire. ARPA was part of COVID dollars that were available to Fire Districts based on their assessed values, if the Districts did their part, and sent in all of the required information that was needed, the funds were available to assist in the extra cost that had to be paid by the Districts regarding Work Comp. It would be a one-time payment to the District of \$44,000 and his suggestion would be to use to buy a Generator and set up costs. Chief McMahan reported that Parker Fire will be getting 3 vests donated to them from emergency management to be used on incidents like the school shooting training. The vests would be used that Fire personnel can be easily recognized during a critical incident so that they can provide medical care while waiting for an ambulance to arrive. Chief McMahan reported that the Homeland Security grant was covered by the grant for the school shooting training.

- A: Summary of Incident Report/Activity Log
- B: Monthly Activities
- C: Other

10. Adjourn. 6:20 pm


Samantha Anderson, Board Member

Date: 8/9/23

Angie DeLeon
Administrative Assistant

Date: 07/20/2023

Minutes approved by:  Date: 8.9.23

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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, BRIAN MCMAHAN, FIRE CHIEF OF PARKER FIRE DISTRICT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE