



## MINUTES OF THE PARKER FIRE DEPARTMENT DISTRICT FIRE BOARD

07/10/24- Open Meeting Minutes to be approved at the open public meeting on Wednesday August 14, 2024. An Open Meeting of the Parker Fire Board convened on July 10, 2024, at the Parker Fire District, located at 1101 W. Arizona Ave, Parker, AZ., 85344 that convened at 5:33pm. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

1. Open Meeting/Roll Call: 5:33 pm.

Roll Call:

Members Present: *Chairman Samantha Anderson, Ron Sims, and Allayzia Foster.*

Personnel: *Chief Chamberlin, Asst. Chief Jason Weatherford, Barbara Cole, Angie DeLeon, B. McConnell and A. DeLeon.*

Public: *Jennifer Aspa. Perry Kaufman.*

2. **(Call the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Parker Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(H), the Fire District Board is not permitted to discuss or take an action on any item raised in the call to the public that is not specifically identified on the agenda. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.*** Perry Kaufman submitted a letter of interest for the vacant Parker Fire Board position.

3. (Action Item): Newly appointed Board Member, Jennifer Aspa to sign certificate of compliance acknowledging she is current with reviewing the open meeting material. Newly appointed or reappointed members are required to comply with State Statutory Training. Signed certificates will be forwarded to the attorney on record.  
*Jennifer Aspa signed the certificate of compliance acknowledging that she is current with reviewing the open meeting materials.*

4. (Action Item): Oath of office for new Fire Board Member to be administered by current Board Chair. Jennifer Aspa to sign Oath of Office document. Originals maintained by Parker Fire District.  
*Oath of Office administered to Jennifer Aspa by Parker Fire Board Chairman Samantha Anderson.*

5. **Consent Agenda:** Discussion and Possible Action to Approve Consent Agenda Bill 25-55 to approve the following:
- a: Minutes submitted for Open Meeting held on 06/12/2024.
  - b: Acceptance of monthly expense reports for 05/01/2024 – 05/31/2024.
  - c: Acceptance of monthly expense reports for 06/01/2024 – 06/30/2024.

*A motion was made by Allayzia Foster to approve the Consent Agenda Bill 25-55 to approve the minutes submitted for the Open Meeting held on 06/12/2024, and the monthly expense reports for 05/01/2024 – 05/31/2024, and the monthly expense reports for 06/01/2024 – 06/30/24 along with a second from Ron Simms.*

*Ayes: Simms, Anderson, and Foster.*

*Nayes:*

*Absent:*

*Abstain: Jennifer Aspa*

*Chairman Samantha Anderson: Motion passed by a majority vote on agenda item #5.*

6. (Discussion & Possible Action): Possible Board action to approve Agenda Bill 25-56 regarding a grant from the 100 Club of Arizona Safety Enhancement Stipend for a total of \$12,574 to fund Personal Protective Gear.

*A motion was made by Jennifer Aspa to approve and accept the 100 club of Arizona Safety Enhancement grant for the purchase of fully reimbursed safety PPE gear, along with a second from Ron Simms.*

7. (Discussion & Possible Action) Board discussion & possible approval of Agenda Bill 25-57 regarding amending Bouse Fire District IGA agreement with Parker Fire.

*A motion was made by Samantha Anderson to approve a modification to the IGA between Bouse and Parker Fire District, along with a second from Allayzia Foster.*

*Ayes: Simms, Anderson, and Foster.*

*Nayes:*

*Absent:*

*Abstain: Jennifer Aspa*

*Chairman Samantha Anderson: Motion passed by a majority vote on agenda item #7.*

8. (Discussion & Possible Action) Board recognition of resignation letter from current Board member Estevan Diarte.

*A motion was made by Jennifer Aspa to accept the resignation letter from Board Member Estevan Diarte, along with a second from Ron Simms.*

*Ayes: Simms, Anderson, Foster and Aspa.*

*Nayes:*

*Absent:*

*Abstain:*

*Chairman Samantha Anderson: Motion passed by a unanimous vote on agenda item #8.*

9. Chairman's Report:

a: Ask Board Members for **items to be considered for inclusion on the next agenda.**

b. Schedule the next Regular Session.

*Chairman Samantha Anderson requested that the letter of intent to join the fire board be added to next month's agenda.*

*Next Board meeting set for August 14, 2024.*

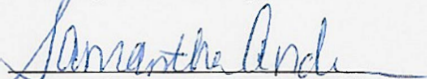
10. Fire Chief's Report:

A: Summary of Incident Report/Activity Log

B: Monthly Activities

Chief Chamberlin reported that we had 48 calls for the month of June and that 30 of the calls were medical related. Chief Chamberlin reported that they are looking at a potential CON for ambulance transfers. Chief Chamberlin reported that he was at a meeting at La Paz Regional Hospital where they discussed interfacility transfers. He also stated that the ERS software for reporting is not compliant and that they are looking into moving to Image Trend, stating that Image Trend is a statewide reporting system for all EMS calls, and that it will bring us into alignment with all the surrounding agencies as well, but that Image Trend is twice the amount of the old reporting software. Chief Chamberlin had stated that they purchased Starlink for the department because Optimum was not working, and that Sunstate will be out tomorrow to finish the installation. Chief also let the Board know that he was having the firefighters doing a station purge and getting rid of things that they don't need. Chief reported that he is actively searching for a generator and that a new generator costs \$80,000 to purchase and about \$20,000 for installation. Chief reported that they will be moving 3 dive buoyancy compensators to the Parker Fire station from the Buckskin Fire station that are very serviceable and a hand cart generator that will support basic operations. Chief reported that the water tender has been out on the Bluewater fire and that the guys did an amazing job out on the fire, and that this would be the first time that we will be getting a full cost recovery on the fire through BLM or BIA. Chief let the Board know that he will be attending the AFDA conference next week.

11. Adjourn. 6:01 pm.


  
Samantha Anderson, Chairman

Date: 8/14/24

Angie DeLeon  
Administrative Assistant

Date: 07/11/2024

Minutes approved by:  Date: 8/14/24

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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, JOHN CHAMBERLIN, FIRE CHIEF OF PARKER FIRE DISTRICT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE