



MINUTES OF THE PARKER FIRE DEPARTMENT DISTRICT FIRE BOARD

08/14/24- Open Meeting Minutes to be approved at the open public meeting on Wednesday September 11, 2024. An Open Meeting of the Parker Fire Board convened on August 14, 2024, at the Parker Fire District, located at 1101 W. Arizona Ave, Parker, AZ., 85344 that convened at 5:34 pm. The following matters were discussed at the Open Meeting.

Agenda Open Meeting

1. Open Meeting/Roll Call: 5:34 pm.

Roll Call:

Members Present: *Chairman Samantha Anderson, Ron Sims, Allayzia Foster and Jennifer Aspa.*

Personnel: *Chief Chamberlin, Barbara Cole, Angie DeLeon, Jake Holley. Dustin Fernandez and Joe Maxwell.*

Public: *Perry Kaufman.*

2. **(Call the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Parker Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(H), the Fire District Board is not permitted to discuss or take an action on any item raised in the call to the public that is not specifically identified on the agenda. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***

Karen Bonds addressed the board and asked if Parker Fire would donate their time in pitting 200 lbs. of beef that would be purchased and supplied for by the family of Bert Edmonds for his celebration of life that will be held on September 21, 2024.

3. **Consent Agenda:** Discussion and Possible Action to Approve Consent Agenda Bill 25-58 to approve the following:

a: Minutes submitted for Open Meeting held on 07/10/2024.

b: Acceptance of monthly expense reports for 07/01/2024 – 07/31/2024.

A motion was made by Jennifer Aspa to approve the Consent Agenda Bill 25-58 to approve the minutes submitted for the Open Meeting held on 07/10/2024, and the monthly expense reports for 07/01/2024 – 07/31/2024 with the correction of \$20,000 along with a second from Allayzia Foster.

Ayes: Simms, Anderson, Foster and Aspa.

Nays:

Absent:

Abstain:

Chairman Samantha Anderson: Motion passed by a unanimous vote on agenda item #3.

4. (Discussion & Possible Action): Letter of interest for Board vacancy.
A motion was made by Ron Simms to accept Perry Kaufman's letter of interest for the board vacancy along with a second from Allayzia Foster.
Ayes: Simms, Anderson, and Foster.
Nayes:
Absent:
Abstain: Aspa
Chairman Samantha Anderson: Motion passed by a majority vote on agenda item #4.

5. (Discussion & Possible Action): Possible Board action to approve Agenda Bill 25-59 regarding purchasing EMS & Fire Software Image Trend.
Lieutenant Dustin Fernandez reported to the board that the current system that the fire department is using is no longer supporting the ERS system and is non-compliant and that they must decide to transition to either the more robust ESO platform or Image Trend.
A motion was made by Samantha Anderson to approve moving forward with the Prorated agreement Commencing with a go live date of October 1, 2024, with Image Trend LLC for master Software and Services Agreement Contract with Chief Chamberlin appointed as the signer along with a second from Ron Simms.
Ayes: Simms, Anderson, Foster and Aspa
Nayes:
Absent:
Abstain:
Chairman Samantha Anderson: Motion passed by a unanimous vote on agenda item #5.

6. (Discussion & Possible Action): Possible approval of Agenda Bill 25-60 to accept the AFG Regional Grant hosted by Timber Mesa Fire regarding cancer screening for \$20,130 with a cost share of \$2,013.
Chief Chamberlin reported that they have applied for a regional FEMA grant for the purpose of a Comprehensive Cancer Screening. Chief Chamberlin reported that the grant does require a 10% match. Chief Chamberlin reported that Parker requested 6 slots in the program resulting in an allocation of \$20,130 with a match of \$2,013 in total.
A motion was made by Ron Simms to approve the acceptance of the AFG Cancer Screening grant through Timber Mesa Fire as the hosting agency of record along with a second from Allayzia Foster.
Ayes: Simms, Anderson, & Foster.
Nayes: Aspa
Absent:
Abstain:
Chairman Samantha Anderson: Motion passed by a majority vote on agenda item #6.

7. (Discussion & Possible Action): Possible approval of Agenda Bill 25-61 to accept the AFG Regional Grant hosted by AZ Fire & Medical authority regarding mental health screening for \$4,545 with a cost share of \$455.00
Chief Chamberlin reported that part of FEMA's ongoing support for firefighter safety and survivability, Congress authorized AFG funding for review of mental health wellness among first responders. Chief Chamberlin reported that Parker Fire District is allotted \$4,545 with a 10% match totaling \$455 in match funds that covers 10 positions.
A motion was made by Jennifer Aspa to approve the acceptance of Agenda Bill 25-61 to accept the AFG Regional Grant hosted by AZ Fire & Medical authority regarding mental health screening for \$4,545 with a cost share of \$455.00 along with a second from Ron Simms.
Ayes: Simms, Anderson, Foster and Aspa
Nayes:

Absent:

Abstain:

Chairman Samantha Anderson: Motion passed by a unanimous vote on agenda item #7.

8. (Discussion & Possible Action): Possible approval of Agenda Bill 25-62 to accept the AFG Award Acceptance for Grant for an exhaust extraction system for total of \$95,238. with a cost share of \$4,762.

Chief Chamberlin reported that the Parker fire station is in desperate need of an upgrade to remove the exhaust that is produced when the apparatus is going through the initial start-up phase. Chief Chamberlin reported that as part of FEMA's ongoing support for firefighter safety and survivability, congress authorized AFG funding for retrofit of existing facilities for the removal of carcinogenic gases from exhaust emissions. Chief Chamberlin reported that the exhaust extraction will get rid of most of the carcinogenic gases from the exhaust emissions. Chief Chamberlin stated that after the approval it should be done within 90 days.

A motion was made by Jennifer Aspa to approve the acceptance of Agenda Bill 25-62 to accept the AFG Award

Acceptance for Grant for an exhaust extraction system for total of \$95,238. with a cost share of \$4,762 along with a second from Ron Simms.

Ayes: Simms, Anderson, Foster and Aspa

Nayes:

Absent:

Abstain:

Chairman Samantha Anderson: Motion passed by a unanimous vote on agenda item #8.

9. (Discussion): Discussion regarding future strategic planning.

Chief Chamberlin stated that he would like to book a tentative date for a strategic planning workshop. The tentative date for the workshop was tabled.

10. Chairman's Report:

a: Ask Board Members for ***items to be considered for inclusion on the next agenda.***

b. Schedule the next Regular Session.

Chairman Samantha Anderson stated that she had nothing to report at this time.

Board Member Jennifer Aspa asked for an updated report on the AWC Academy.

11. Fire Chief's Report:

A: Summary of Incident Report/Activity Log

B: Monthly Activities

Chief Chamberlin reported that we are on track with the budget and that he attended the AFDA Conference. Chief Chamberlin reported that the Advanced EMT class is complete. Chief Chamberlin also reported that Jerit Thurman has been working at Buckskin on wildland and that the water tender has been out on 3 separate fires with a recovery cost of \$11,179.00

12. Adjourn. 6:46 pm.

Samantha Anderson
Samantha Anderson, Chairman

Date: 9/11/24

Angie DeLeon
Administrative Assistant

Date: 08/15/2024

Minutes approved by: [Signature] Date: 9/11/24

Minutes approved by: [Signature] Date: 9-11-24

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, JOHN CHAMBERLIN, FIRE CHIEF OF PARKER FIRE DISTRICT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.