



## MINUTES OF THE PARKER FIRE DEPARTMENT DISTRICT FIRE BOARD

12/11/24- Open Meeting Minutes to be approved at the open public meeting on Monday January 13, 2025. An Open Meeting of the Parker Fire Board convened on December 11, 2024, at the Parker Fire District, located at 1101 W. Arizona Ave, Parker, AZ., 85344 that convened at 5:32 pm. The following matters were discussed at the Open Meeting.

### Agenda Open Meeting

**1. Open Meeting/Roll Call: 5:32 pm.**

**Roll Call:**

Members Present, *Chairman Samantha Anderson, Allayzia Foster, Ron Simms, Jennifer Aspa, and Perry Kaufman.*

Personnel: *Chief Chamberlin, Barbara Cole, Angie DeLeon, R. Lowe and A. DeLeon.*

Public: *No public was present.*

**2. (Call to the Public).** Consideration and discussion of comments from the public. *Those wishing to address the Parker Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(H), the Fire District Board is not permitted to discuss or take an action on any item raised in the call to the public that is not specifically identified on the agenda. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***

*There were no comments or discussions.*

**3. (Action Item):** Elect new officers of the Parker Fire Board in open meeting, (a) Board Chairman & (b) Board Clerk/Secretary.

*(a) A motion was made by Allayzia Foster to appoint and keep Samantha Anderson as the board chairman along with a second from Ron Simms.*

*There were no other comments prior to voting.*

*Ayes: Simms, Anderson, Foster, Kaufman. Jennifer Aspa with reservation*

*Nayes:*

*Absent:*

*Abstain:*

*Motion passed by a unanimous vote on agenda item #3a.*

*(b) A motion was made by Ron Simms to appoint Allayzia Foster as the Board Clerk/Secretary. Along with a second from Perry Kaufman.*

*There were no other comments prior to voting.*

*Ayes: Simms, Anderson, Foster, Kaufman. Jennifer Aspa with reservation*

*Nayes:*

*Absent:*

*Abstain:*

*Motion passed by a unanimous vote on agenda item #3b.*

4. (Action Item): Newly Elected Chairman to proceed with the remainder of the meeting.  
*No action necessary, a place holder only.*
5. (Action Item): All Board Members to sign documents: Official authorized signatures of new Fire Board for accounts held at the La Paz County Treasurer's office  
*All Board Members signed documents for County Treasurer's office after the meeting.*
6. (Action Item): Newly Elected Chairman to either accept the appointment to include the Chairman of the PFD Pension Board or appoint another Board Member to act as Chairman on the PFD Pension Board.  
*Samantha Anderson accepted the appointment to as the Chairman of the PFD Pension Board also.*
7. **Consent Agenda:** Discussion and Possible Action to Approve Consent Agenda Bill 25-67 to approve the following:
  - a: Minutes submitted for Open Meeting held on 11/13/2024.
  - b: Acceptance of monthly expense reports for 11/01/2024 – 11/30/2024.*A motion was made by Jennifer Aspa to approve the Consent Agenda Bill 25-67 to approve the minutes submitted for the Open Meeting held on 11/13/2024, and the monthly expense reports for 11/01/2024 – 11/30/2024, along with a second from Ron Sims.*  
*Ayes: Simms, Anderson, Foster, Kaufman and Aspa*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Motion passed by a unanimous vote on agenda item #7.*
8. (Chairman's Report):
  - a: Ask Board Members for ***items to be considered for inclusion on the next agenda.***
  - b. Schedule the next Regular Session.*Chairman had nothing to report.*  
*Next meeting scheduled for Monday, 01.13.25, due to conference in Laughlin, NV same week.*
9. Fire Chief's Report:
  - a: Summary of Incident Report/Activity Log
  - b: Monthly Activities

(Discussion Only): Discussion regarding FYE 2026 Budget planning and forecasting.

*Chief Chamberlin reported that Image Trend had some data push errors and that they created two tickets on the errors that they weren't aware of.*

*Chief Chamberlin reported that the exhaust system is being delivered sometime around the holidays.*

*Chief Chamberlin reported that the fire prevention classes will begin next month.*

*Chief Chamberlin reported that they will be working on the strategic plan.*

*Chief Chamberlin reported that he reached out to the Parker High School liaison regarding starting a fire explorer program or a regional occupational program for one period a day.*

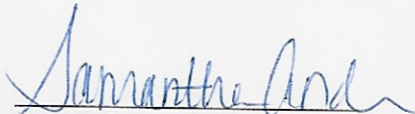
Chief Chamberlin reported that he for all the MOU's signed and that the will be submitting the paperwork tomorrow.

Chief Chamberlin reported that they are getting close to putting the POC 12-hour shift person on a 24 hrs. a day shift.

Chief Chamberlin reported that the Parker 500 will be held on January 15 -19<sup>th</sup> and the other race will be held on February 19- 23<sup>rd</sup>. Chief Chamberlin stated that he is requesting the events to provide revenue to staff personnel at the races.

Chief Chamberlin reported that IMD is partnering with and in collaboration with Grand Canyon University.

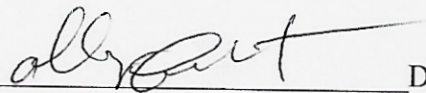
10. Adjourn. 6:03 pm.

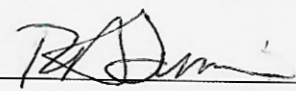
  
Samantha Anderson, Chairman

Date: 1/13/25

Angie DeLeon  
Administrative Assistant

Date: 12/12/2024

Minutes approved by:  Date: 1/13/25

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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING JOHN CHAMBERLIN, FIRE CHIEF OF PARKER FIRE DISTRICT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE